Community & Cultural Affairs

Prince Edward Island

1991

Annual Report

92-04989/

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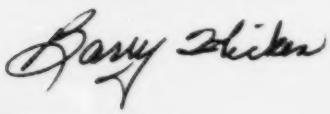
The Honourable Marion Reid
Lieutenant Governor
Province of Prince Edward Island

May It Please Your Honour:

I have the honour to submit herewith the Annual Report of the Department of Community and Cultural Affairs for the fiscal year ended March 31, 1991.

Your obedient servant,



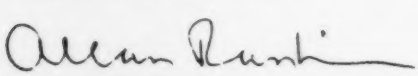
Barry Hicken
Minister

The Honourable Barry Hicken
Minister
Department of Community and Cultural Affairs
Province of Prince Edward Island

Dear Sir:

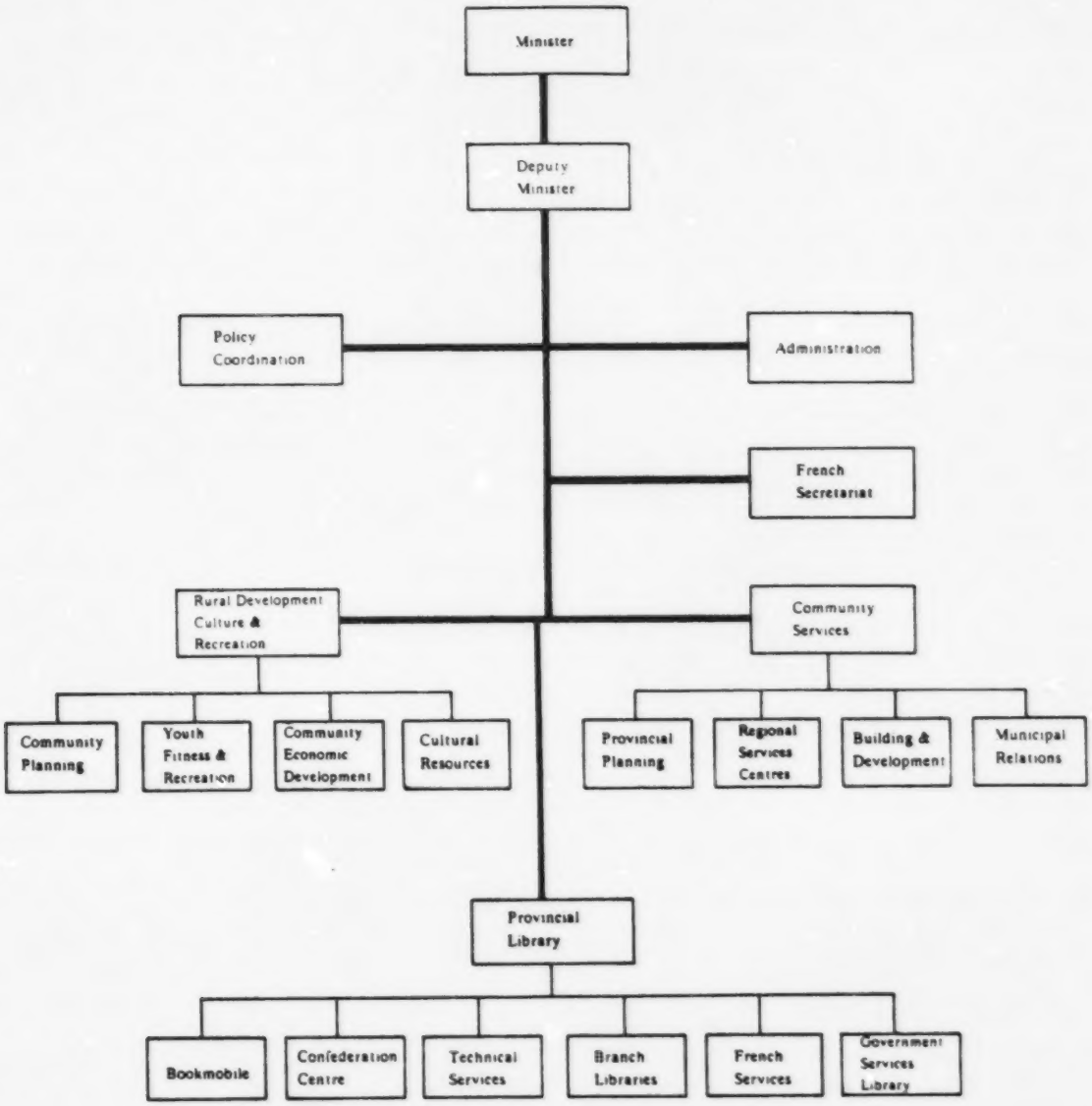
It is my pleasure and honour to submit to you the Annual Report of the Department of Community and Cultural affairs for the fiscal year ended March 31, 1991.

Respectfully submitted,



Allan Rankin
Deputy Minister

DEPARTMENT OF COMMUNITY AND CULTURAL AFFAIRS



DEPARTMENTAL STRUCTURE

It is the mission of the Department of Community and Cultural Affairs to promote the development of strong vibrant communities, preserve and improve the quality of rural life, assist in cultural development and foster the economic and social well being of Islanders.

The department is made up of an administrative division responsible for internal department administration and three operating divisions with distinct but closely related mandates.

The division of Rural Development, Culture and Recreation has a varied set of responsibilities. The Rural Development Section works to promote economic development in the rural areas of the province. Directly related are the activities dealing with co-operative development and the craft industries. A second section is Cultural Resources with responsibility for support of the Arts community, for Archives and Heritage. The Youth Fitness and Recreation Section administers a variety of programs relating to this very broad mandate.

The Community Services Division includes the Building Services, Provincial Land Use Planning and Municipal Affairs sections and the office of the Fire Marshal. In addition the division has administrative responsibility for the Regional Services Centers and for Island Information Services.

The Provincial Library was transferred to this department in August of 1990. With this addition, the department assumed the responsibility for public library services across the province as well as the Government Services Library

The Minister of Community and Cultural affairs is the minister responsible for the French Services Secretariat. The Secretariat which is housed in the Regional Services Centre in Wellington, is attached to the department administratively. These programs will be transferred to Executive Council at the end of this fiscal year.

The department continues to relate legislatively to various commissions and agencies. Among these are the Land Use Commission, the P.E.I. Museum and Heritage Foundation, The Fathers of Confederation Buildings Trust and the Horse Racing Commission.

RURAL DEVELOPMENT, CULTURE AND RECREATION DIVISION

This is a developmental division which focuses upon promoting the social, cultural, and economic development of the rural communities. The division is directed both by the Department of Community and Cultural Affairs and by a Cabinet Committee on Rural Development. Aspects of rural development are carried out by a number of departments, however, this Division addresses the overall well being of the communities in a more general sense. The Division is divided into three sections which are involved with a wide variety of activity. These are Youth Fitness and Recreation, Community Economic Development and Cultural Resources. During the reporting year the Rural Development Strategy was adopted as government policy. The division is charged with coordinating interdepartmental activity in support of the Strategy.

Community Economic Development Section

The Community Economic Development Section works in partnership with rural communities and groups to organize and implement economic development activities. The focus is on community empowerment. The Section is responsible for management of a number of programs including:

- Community Economic Development Loans
- Community Pride
- Community Advisory Board Support
- Co-operative Development
- Craft Development

Section staff and activities are decentralized, focusing on the rural areas and on projects that will support the province's objectives for rural development, as set out in the Rural Development Strategy.

The following sections describe development activities and projects.

Community Economic Development Program

The Community Economic Development Program continues to assist non profit economic development organizations through the provision of 80% loan guarantee and interest rate reductions over the first four years of operation.

During the year, with the assistance of two Regional Advisory Councils, the program approved $1,058,000 in loan principal and $305,000 in interest rebates over four years to 11 community based projects. One project was approved for $195,000 for the interest rate reduction only.

To date the project has offered $3,509,000 in loan guarantees and $877,250 in interest rebates. In addition, $745,000 in loans not guaranteed were approved for interest rebates totaling $186,375.

Staff estimates that projects resulting from this program total in excess of $16 million in economic development activities in rural Prince Edward Island.

The following projects were approved between April 1, 1990, and March 31, 1991, creating 58 full time equivalent jobs.

Job Creation

Sponsor & Projects	Total Continuing Jobs to be created
Alberton Curling Club - Rink, Banquet Facility	4
Baie Acadienne AIC - Incubator Mall Extension	3
P.C. Industries - Woodcraft Manufacturing	5
Westech Agriculture - Production Plant & Expansion	10
O'Leary Promotions Inc. - Summer use of Arena	8
St. Peters Blueberry Festival Inc. - Swimming pool & golf	1
Spry Point Co-operative - Motel & restaurant	1
Islander Fashion Co-operative - Fashion production & marketing	17
Community Welfare League - Montague Pool	7.5
St. Peters Rink - Upgrade for summer use	2
TOTAL	58.5

Community Pride Program

The Community Pride Program was established to encourage citizen participation in rural beautification and to help build pride in our communities. It encourages private businesses to undertake improvements and the formation of local beautification committees. Designed to complement the ongoing efforts of the P.E.I. Rural Beautification Society, the Program gives priority to beautification projects in smaller rural communities.

The Program approved $174,780.43 in grants to 28 communities and 16 businesses during the reporting period as follows:

Community Projects

Elmsdale Community Centre
Kinkora Business Centre
O'Leary Athletic Association

Kelvin Grove Women's Institute
Alberton Lions Club
Emerald Recreation Centre
Alberton Library
Kinkora Community Council
Fort Augustus Recreation Centre
Tyne Valley Sport Centre
Tyne Valley Women's Institute
Eastern Kings Community Centre
Lot 16 Project
Bay Fortune Church
Baie Acadienne Co-operative
Cardigan Community
Wellington Fire Department
St. Andrew's Church
Le Village
Murray Harbour North Church
Bedeque Community
Gaspereaux Women's Institute
Knutsford Women's Institute
Murray River Fire Hall
Victoria Community Pride
Souris Legion
Kingston Women's Institute
Marshfield Women's Institute

Business Projects

Coulson Enterprises, Kensington
King's Restaurant, Tignish
Hardy Brothers, Alberton
Victoria Trading, Victoria
Durabelt Inc., Brudenell
Donnie Murphy, Bloomfield
Primrose Path, Murray River
Annis Kernaghan, Tyne Valley
Miller's Quik Mart, Murray River
Brehaut Enter., Murray Harbour
Wellington Esso, Wellington
E.J. Gallant, Wellington
Old General Store, Murray River
Eastern Seagulls Arts & Crafts, Souris
Harbour Craft Incorporated, Murray River

Co-operative Development Program

The objective of the Co-operative Development Program is to create local employment through the co-operative enterprise model.

The Program is designed to assist co-op groups organize themselves for self-help purposes, and to help launch development projects. A total of 20 projects received seed funding for development during the year. Departmental staff provided professional development support to numerous other projects. A sample of the groups assisted includes:

- Conseil Co-op de l'I.-P.-E.
- Montague Watershed Co-op
- Cable TV Co-op
- Little Pond Community Centre Co-op
- P.E.I. Committee of Co-operatives and Credit Unions
- Prince Edward Marketing Co-op
- Lighthouse Artists Co-op
- Hardy's Channel Fish Co-op
- Islander Fashion Co-op

In the broader context of co-op policy, staff participated in the development of a national report on Health Care Co-operatives, and a national conference of Ministers responsible for Co-operative Development.

Community Advisory Board Support Program

The objective of the Community Advisory Board Support Program is to create a positive regional climate for community development.

The Program provides funding support for the operational needs of the six regional boards. The Program also provides support for projects involving:

- organizational training
- volunteer leadership development
- regional newsletters

Craft Development Program

The Craft Development Program offered assistance to projects which created jobs and increased income for craftspeople, expanded and diversified craft production and generally promoted crafts as an industry. Forty-four (44) projects were approved in Kings and Queens Counties supporting new product development, training and marketing activities.

The three Craft Officers provided many services to the craftspeople within their areas, by sourcing materials, providing funding for craft projects and having a booth for ten new producers at the Atlantic Craft Trade Show.

The Craft sections provided assistance in a number of fairs, competitions, trade shows, Visitors Guide, craft displays, craft bag promotion, workshops, seminars, exhibitions, and setting up new craft groups in the region.

The Craft Officers assisted in the delivery of craft projects under the Canada/Prince Edward Island Co-operation Agreement on Cultural Development.

The craft industry had projected sales of $6.5 to $7 million dollars during this past year.

Youth, Fitness and Recreation Section

The primary objective of this Section is to encourage all residents of the province to make productive, healthy use of their leisure time. Financial assistance, consultative services, leadership development opportunities and direct programs are provided to approximately 150 youth, fitness, sport and recreation agencies and organizations at the community, regional and provincial levels to achieve this objective.

During the past year, one new contract staff position was created within the Section to address the particular needs of the francophone community in the areas of youth, sport and recreation. The position is also being utilized to strengthen the relationship with the Boys and Girls Clubs of Prince Edward Island.

Recreation Unit

The Unit worked closely with the P.E.I. Facilities Association to provide two workshops to train ice arena and curling rink employees across the province. The first session, a two day ice making seminar, was held in Summerside. The other, an extensive eighty hour course covering all facets of arena operations, was held in West Prince, in cooperation with the Eastern and Western Community Ventures Programs.

A number of workshops were held in cooperation with the P.E.I. Recreation Association. The Unit also cooperated with the P.E.I. Recreation Association in the preparation of a brochure on recreation. The regional staff continued to provide consultative and recreation support to community leisure activity groups.

Community Recreation Support Program

The Community Recreation Support Program reached the final stage of its four year implementation during the fiscal year. Under this program, 20 artificial ice arenas and 2 natural ice arenas received financial assistance. As well, 12 communities received financial support to employ full-time professional recreation directors.

Facility improvement grants were provided to a total of 27 communities and community groups.

Through the administrative and Project Support component of Community Recreation Support, 21 communities received financial support for administration, programs and projects.

The committee reviewing this program completed its work and the recommendations of the committee will be reflected in the revised program to come into effect on April 1, 1991.

Fitness Unit

The province once again participated in Fit Trek, a project which pairs a Canadian community with one in the Soviet Union.

Peter Doucette, M.L.A., who represented the province during the Canadian visitation to the Soviet Union in October, 1990, hosted the visit of our two distinguished colleagues from Uzhgorod, our paired community.

Fit Week was a huge success. Twenty million minutes of physical activity by Prince Edward Islanders were recorded during the week. The Farm Health Project completed phase one during the year with the tabulation of the results of a needs assessment carried out with residents of Lots 26, 27 and 21 in East Prince.

Strategies were developed to address the needs identified, in phase two of the project. This phase has received funding from federal Health and Welfare and is now being carried out.

Canada's Fit Week was celebrated in Prince Edward Island May 25 - June 2. The major event was an interdepartmental competition held on Sneaker Day as the kick off to the week.

Amateur Sport Program

Forty four provincial sport organizations received financial assistance under the Amateur Sport Support Program. Over 34,000 participants registered with these organizations in 1990, an increase of 4,000 over 1989.

Sport PEI, the provincial sports federation, again provided administrative support to its member associations. The federation received both its annual grant and supplementary funding to support its organizational development initiative for 1991 Canada Winter Games sports.

1991 Canada Winter Games

The obvious highlight for the Division, indeed for the whole province, during the year, was the successful hosting of the Canada Winter Games.

In excess of 3000 young Canadian athletes, 1000 media representatives and thousands of visitors came, competed and enjoyed themselves, in a manner unparalled in the history of the province.

A most capable host society comprised of 5000 volunteers under the chairmanship of Orin Carver carried out a flawless performance and left a lasting impression on all Canadians, either in person or through the magic of television, of the warmth, hospitality and capability of Prince Edward Islanders.

A particular highlight was the winning of the Jack Pelech Award, for best combining quality competitive performance, sportsmanship and goodwill, by the Prince Edward Island contingent under Chef-de-Mission, Ted Lawlor. Another was the winning of a gold medal in boxing by Gordon Docherty in the last sporting event of the two-week long competitions. As always, one of the obvious highlights was the tremendous dedication, commitment, and competence exhibited by our volunteer coaches and managers. They certainly performed in an exemplary manner.

During the closing ceremonies for the games, Premier Joseph A. Ghiz announced the establishment of the Orin Carver Scholarship program. This will provide scholarships to deserving Island students attending U.P.E.I. and Holland College and will be a long term legacy of this most successful event.

Best Ever Program

The impact of the Best Ever Program was evidenced in an improvement in overall performance from eleventh place in 1987, to tenth place in 1991. On a point basis Prince Edward Island improved from 34.5 points in the 1987 Canada Winter Games to 74.5 points in the 1991 Canada Winter Games.

Individual performances included a gold medal in boxing by Gordon Docherty, a silver medal in men's curling by a team comprised of Sean Matheson, Paul MacCormack, Robert Newson, and Brian Scales and bronze medals in boxing for Trevor MacAdam and Jerry Ryan.

Overall, 84% of our teams finished better than 10th position in the 1991 Canada Winter Games.

Acadien Games

In 1990, 1,282 athletes participated in the 11th Finale des Jeux de l'Acadie held in the Evangeline Region from June 28 to July 1. Eight delegations representing New Brunswick, Nova Scotia, Newfoundland and Prince Edward Island competed in the nine sports on the program. In the competitions to win the official game flag, the ultimate award, Prince Edward Island's delegation finished with 100 points, an improvement of 30 points over the previous year.

Both officials development and facilities development in the Evangeline Region were greatly enhanced by hosting the Games. The region extends its appreciation to federal and provincial governments for their support.

Leadership Program

Twelve courses were held in the Skills Program for Management volunteers. These courses continued to be offered through a network which encompasses the P.E.I. Recreation Association, and Sport P.E.I. A workshop for all trainers in the program was held in September.

The Unit coordinated several coaching initiatives. In the National Coaching Certification Program, eleven Level I theory courses and four Level II theory courses were held. A highly successful annual coaching conference was attended by 90 persons. Four provincial representatives attended the National Coaching Strategy Conference in Ottawa.

Allied Youth Program

Allied Youth, which has about 1000 members on P.E.I., continued to be active at the local (post), regional, provincial and international levels. Currently, there are 8 senior, 19 junior and 2 community Allied Youth Posts across the province. Approximately 250 members attended the Annual Joint Provincial Conference of Junior and Senior members held in Mill River.

Allied Youth hosted the 59th International AY Conference in Charlottetown with approximately 100 Island delegates in attendance. The major highlight of the Conference was the selection of Mary Eldershaw of Morell Senior Post, P.E.I.'s Past Provincial President as the International AY President for 1990-91. An Award was presented to the Division of Youth, Fitness and Recreation in appreciation of support. One of the Division's staff, Francie MacDougall, P.E.I.'s Provincial Supervisor, received an International Appreciation Award.

Twenty-five facilitators attended a Provincial Peer Education, Train the New Trainers/Coordinators session in Summerside. Approximately 250 Grade 11 and 12 students attended the first ever Provincial Peer Education, Train the Students, in Mill River.

Each of the 11 High Schools delivered a combined drug and alcohol program to Grade 7 students across the province. Approximately 2,000 students participated in the program.

Duke of Edinburgh Program

During 1990, nine people were presented with their Bronze Award, three people were presented with their Silver and five were presented with their Gold Award. The presentations were made by her Honour Lieutenant Governor Marion Reid, during a ceremony at Government House.

Junior Olympics Program

The Junior Olympics Program continued to be popular. Working cooperatively with the Department of Education, the Unit delivered the program to approximately 6000 boys and girls between the ages of 5 - 14.

Other Youth Initiatives

The Unit also supported the Interchange in Canadian Studies and provincial representation in Crossroads International. Support was provided to representatives from the University of Prince Edward Island to the Model United Nations Simulation in New York City and for representation to the Annual Spring competitions of Brigade Companies. The Royal Life Saving Society and the Island Lifesavers Emergency Care Squad were also provided with assistance. Four students were selected and supported to attend the International Seminar on Youth and Development at Lester B. Pearson College of the Pacific.

Horse Racing and Sports Commission

In 1990 the Horse Racing and Sports Commission was comprised of Chairman Ross LeFurgey, Allan MacLeod, and Hugh Graham. In January, 1991 Jack Mulligan replaced Ross LeFurgey as chairman. Other new appointees included Blair Drummond, Don Callbeck and Paul MacKinnon with Mr. Hugh Graham being appointed for a second term. Gordon Carr served as its part-time Executive Director. The Commission provides a separate Annual Report.

Cultural Resources Section

The Cultural Resources Section promotes cultural and heritage activities on Prince Edward Island. The Section includes archives, archaeology, heritage, provincial museums, multiculturalism and, the arts in general.

Cultural Development Branch

The branch staff consists of five persons: the director, three program officers and an administrative assistant. Two of the three officers have regular office hours in Montague, Souris, Summerside and Wellington, to better serve clients in those areas.

A highlight of the year was the signing of a four year Canada/Prince Edward Cooperation Agreement on Cultural Development. This economic development agreement will help increase the incomes of practitioners in the cultural and heritage community. The Agreement will promote culture as a vital component of our Island character and economy.

The Community Schools Association received $49,300 in support of their activities. The association had a successful year, increasing the number of communities participating in the program. Community Schools are a very important institution which strengthens our local identity and contributes to the social environment of the communities.

The P.E.I. Council of the Arts received assistance of $194,100, an increase of 50% over 1989. The increase was provided to expand its assistance to worthy artists and groups supporting the Arts and such art promotion activities as the Fall Festival of the Arts.

The five regional Arts Councils received $13,200 to enable them to carry out their activities. A notably successful Ten Day Island Festival was held in Eastern Kings, prior to the Rollo Bay Fiddle Festival, involving representatives from Cape Breton, Prince Edward Island and the Magdalen Islands. Each of the Regional Councils reports very active achievements in their communities.

The Prince Edward Island Council of the Arts, the Regional Arts Councils, the P.E.I. Crafts Council and Division representatives staged a major Cultural Conference in Montague in late October of 1990. The Conference explored directions in many facets of the Arts and provided an opportunity for representatives of arts disciplines to familiarize themselves with the terms and criteria for the Federal/Provincial Co-operative Agreement on Culture.

Theatre Prince Edward Island, which is supported jointly by the province and the University of Prince Edward Island, received $45,000 in operational support. *The Strike at Putney Church* workshopped and presented by Theatre P.E.I., was a Main Stage production at the Confederation Centre in the summer of 1990. *The Venerables*, a play which catalogues the trials and delights of aging, reached its 350th. performance. *Shaping the Flame*, a play by Joe Sherman was produced by Theatre P.E.I..

Heritage Programs

Archaeology

An Archaeology Master Plan for the province was completed under contract making recommendations for legislative changes and administration of archaeological resources. The plan was referred to the Archaeological Advisory Board for study and assessment.

Acadian Heritage Program

Funding under this program was provided to the Acadian Museum in Miscouche and for a number of research projects in Acadian history.

Community Museums

The department assists community museums through two funding programs. Direct grants are made to museums to upgrade their displays and exhibits. In 1990-91, $20,000 was awarded to eight institutions. In addition, museums are members of the Community Museums Association. An operating grant of $18,400 was made to the Community Museums Association to provide for training and professional development of museum personnel in the province.

Prince Edward Island Museum and Heritage Foundation

The Museum and Heritage Foundation operates under the authority of the *Museum Act* (RSPEI 1988 Cap. M-14) and has responsibilities in heritage and museum activities, including the operation of sites and facilities at seven locations across the province. The Department provides funds for staffing and operations, some of which is granted by the Museum and Heritage Foundation to other heritage agencies such as the Basin Head Fisheries Museum.

In 1990-91 there was a slight decrease in site attendance at Orwell Corner Historic Village and Basin Head Fisheries Museum but increases were recorded at Eptek National Exhibition Centre in Summerside and at Green Park, as well as in the genealogical service. The Museum and Heritage Foundation mounted major exhibitions on the history of the Militia on Prince Edward Island and on the Irish of Prince Edward Island at the Confederation Centre of the Arts. The latter exhibition was in conjunction with the "I'm Akin to Ireland" tourism theme and was seen by more than 10,700 visitors.

Public Archives and Records Office

The Public Archives and Records Office (PARO) operates under the authority of the *Archives Act* (RSPEI 1988 Cap. A-19). Its mandate is to act as custodian of the public records of the province. Under this mandate it is responsible for the records management of the Government of Prince Edward Island and for making historical materials available for public research. In 1991-92 several priority areas were identified including an increase in records management services for government and greater access to historic records.

The Archives received over $17,000 from the Canadian Council of Archives under the backlog reduction program. The funds were used for processing a significant series of early twentieth century Supreme Court Records. The PARO also received microfilm and microfiche of material relating to PEI from the National Archives collection through the National Archives Diffusion Program. There were some 74 new accessions, including 17 additions to existing collections. Among the more significant acquisitions were the private papers of former premier and judge, A.E. Arsenault, an 1854 sketch of Government House by C. Daly, the minute book of the St. Eleanor's Jail 1843-48 and early records of the Law Society of Prince Edward Island.

Historic Records Program

A *Procedures Manual* for archival processing was prepared providing continuity for activities of this division and facilitating the implementation of nationally acceptable Descriptive Standards for archival collections. Continuing reduction of the backlog of unprocessed or partially processed materials continues to be a priority.

During the past year, over 800 researchers registered with the Archives, the majority of whom were Island residents. The total number of research visits for the year was 2591, a 10% increase from the previous year. The months of October, November and December saw the highest levels of research for the period since the Archives opened. A total of 541 written and telephone inquiries were answered, an increase from the previous year. The number of photographic orders processed by the Historical Records Division remained consistent with the level processed in previous years. A total of 130 orders were filled for a total of 644 images supplied.

In 1990 three photographic exhibitions were mounted with considerable local coverage, and a C.B.C. Charlottetown story on the one exhibition was aired nationally. Public response to all exhibitions has been very favorable.

The Archives continues to operate without professional conservation staff. Some cleaning and minor repair of documents has been carried out. Previous arrangements to use the services of the conservator at the Confederation Centre Art Gallery and Museum were cancelled pending a review of Gallery policy.

A total of 31 reels of 35 mm microfilm were filmed over the past year, down slightly from the previous year. An additional 271 reels of microfilm were made available for public research. The program of microfilming church records continues and the PARO has also microfilmed records for a number of government departments and agencies.

Records Management

During the first full year of records management development by the PARO a number of significant advances have been made. Records Management Liaison Officers charged with the task of coordinating record management activities within their departments were appointed. An Inventory and Records Analysis course for the Liaison Officers was arranged by PARO and sponsored by the Civil Service Commission. The Provincial Records Manager has also conducted group and individual training sessions on records inventory preparation. A Records Management Manual has been produced. Some 400 records retrieval requests were handled, a 60% increase over the previous year. Present records holdings totals 5,000 linear meters and volume of records destroyed by the Records Office totals 300 meters. Additional records have been reviewed and destroyed through administrative and operational records schedules.

The records manager prepared a number of specialized reports relating to records centralization, vital records, revisions to legislation and records centre standards.

Assistance to the Historic Resources Community

As the main archival institution in the province, the PARO has been consulted by a number of organizations. The Historical Records Archivist has acted as a resource person for the archives section of the Musee Acadian and for the Sisters of St. Martha Archives. The Provincial Archivist continues as a member of the Archaeological Advisory Board, the Heritage Council, the provincial Conservation Committee and of the Board of Directors of the PEI Museum and Heritage Foundation and of the Genealogical Institute of the Maritimes. He represents the Island on the Inter-provincial Heritage Advisory Committee and the Canadian Council on Historic Resources.

The Provincial Archivist addressed a number of community groups and organizations speaking on the role of the Public Archives. He participated in a symposium for educators on the use of heritage resources sponsored by the Confederation Centre. The Public Archives hosted a workshop on the use of land records in association with the Genealogical Society.

COMMUNITY SERVICES DIVISION

The Community Services Division provides administrative and planning services and assistance to the Province's 90 municipalities. It provides technical and professional building and development services throughout the unincorporated parts of the province. In those municipalities with official plans and bylaws it also offers assistance in community planning projects. The Division also has responsibility for provincial land use and development policy, the administration of the Province's five regional services centres and Island Information Services.

Provincial Planning

The Royal Commission on the Land submitted its report to the Province in October. Within the provisions of the Planning Act, the Minister must advise the Lieutenant Governor in Council on provincial land use and development policy. The Act also enables the Minister to promote intermunicipal cooperation on municipal or regional planning issues. Government is enabled to make provincial land use and development policies and set out requirements for official plans.

After consideration of the Report of the Royal Commission on the Land to the Province, Executive Council directed departments to provide a summation and comment on recommendations in the Report. Staff coordinated the Department's response to that direction.

Work continued in a number of land use policy areas including the following:

a) Off-Shore Islands
b) Coastal Subdivision
c) Shorefront Access
d) Strip Development
e) Public Service Industrial Uses
f) Commercial and Industrial Land
g) Wetlands, Beaches and Dunes

Official Plan Guidelines for municipal plans have been developed to address the relationships between local plans and provincial land use policy. They will also provide definition of plan content and process.

Land Use Coordinating Committee activities continued, representing twelve departments and agencies. A review of the Greater Charlottetown Environmental District Plan is awaiting implementation. Prior to the 1991 session of the Legislative Assembly, the Coordinating Committee was assigned review tasks under the coordinating program of the Executive Council, dealing with issues raised by the Royal Commission on the Land.

Under the provisions of the Fire Prevention Act, two new Fire Districts were established before March 31, 1991. They are Miminegash and North River.

Since its inception a total of 25 fire districts have been formed. Three more are expected to be established prior to March 31, 1992. They are Brackley Beach-Winsloe North, Murray Harbour and Miscouche.

Municipal Affairs

The Municipal Affairs section provides advice and assistance to all municipalities.

The Province provided grants to municipalities under the Municipal Services Grant Program (MSGP). The MSGP has components relating to equalization, police service and street maintenance. The Program grants totaled 4.325 million dollars.

A Provincial Municipal property tax issues study was begun in 1990 to examine the practicality and equity of the existing municipal property tax system. A steering committee supervised the consultant's study. Input was obtained from selected municipalities and their Federation. The study will be ready in mid 1992.

A close working relationship continued with the Federation of P.E.I. Municipalities through mutual programs and projects. "Local Government Week" had as its theme "Participation Counts -- Run and Vote". The program was well received by the municipalities, the media, and the general public.

Tri-annual municipal elections are held by all municipalities except Charlottetown and Summerside, which are on separate election cycles. In preparation for the new municipal terms, the Department, together with the Federation of P.E.I. Municipalities, the Association of Municipal Administrators, P.E.I. and the Maritime Municipal Training Board, prepared a Post Election Review Guide for use in orientation sessions for new Councils.

Assistance was given to the Federation through a number of councillors' workshops held in early 1991. A third edition of "A Guide to Local Government in P.E.I." was published in 1990 by the Maritime Municipal Training and Development Board in cooperation with the Federation and the Department. The Guide was included in an information package sent to all councilors by the Department.

The Department supported the work of the Association of Municipal Administrators, P.E.I.. Staff attended its annual meeting and participated in its workshops.

Recognizing the importance of education and training for municipal officials, staff continued to work towards courses and other training through a working relationship with the Maritime Municipal Training and Development Board, (MMTDB) and the Municipal Administration Program (MAP). MMTDB operates under the Council of Maritime Premiers and MAP operates from Henson College at Dalhousie University. Staff assisted by writing, editing, and commenting on MAP course materials and continued its membership on the Education Development Committee and its liaison with MMTDB.

Community Planning

Staff of this section provided planning support services in the municipalities and unincorporated communities. The range of services consisted of the following categories:

- assistance to municipalities and other departments and agencies in municipal affairs, as provided for in the Municipalities Act;
- assistance to municipalities in official plan preparation and implementation under the Planning Act;
- advisory services to councils, committees, and other community groups in project planning and management; and
- assistance to local development groups, teams and committees in activities relating to the Province's Rural Development Strategy.

Municipal Activities:

Assistance was provided in Breadalbane, St. Nicholas, and the Cavendish area in discussing the establishment of new municipalities. As a result of these discussions, the Community of St. Nicholas was later incorporated, and the communities of Stanley Bridge, Hope River, Bayview, Cavendish, and North Rustico set out boundaries and were incorporated as a Resort Municipality.

Major activities occurred during the October - December period as a result of municipal elections, an event which only occurs every 3 years. The majority of assistance was in response to procedural inquiries prior to the elections, and in the preparation and ditribution of materials to newly elected local officials. Inquiries from newly elected councilors were followed up as necessary.

Staff took a major role in the analysis of the Royal Commission on the Land final report, and participated in the early work of an interdepartmental coordinating group. Special attention was given at this stage to the Royal Commission recommendations pertaining to municipal structures and municipal planning.

Official Plans and Bylaws

Twenty one municipalities carried out official plan exercises during the course of the year with assistance from staff. The majority of these activities were full scale reviews of older plans. Some minor amendments were made to existing plans. The Resort Municipality in the Cavendish region, the Towns of Borden, Kensington, and Souris, and the Communities of Winsloe South, Hillsborough Park, and Miscouche continued work on their first-time official plan exercises with staff assistance as required.

Official plans were prepared under the direction of planning boards appointed by municipal councils. Staff assistance was provided to the boards during preparation of the plans. Some projects are of lengthy duration and may carry through into 1992, depending on when the work was begun.

Most municipalities with official plans and bylaws requested staff consultation services on matters of implementation.

Ten zoning and subdivision bylaw amendments of varying complexity were prepared. Approximately 69 plans and thematic maps were prepared and reproduced in response to community requests from across the province.

Project Planning

Staff assisted in 44 community based projects, throughout the province. As in previous years, projects were quite varied in terms of length and involvement, ranging from site development plans for facilities to concept plans for community projects. Some projects were carried out for other branches of the department, and for other departments.

Staff participated in discussions on the Rural Development Strategy. Planners and technicians were deployed on a geographic area basis to participate in future task team activities.

The Community Pride Program demanded a variety of assistance at the local level, in detailed planning for community improvement projects, and in concept design plans.

Development Agreements

Staff participated in preparing draft tripartite agreements as required under the Major Developments section of the Planning Act. These draft agreements were for an animal pathology laboratory in Sherwood and extensions to the Colonel Gray High School in Charlottetown.

Municipal Status in Planning

The following list summarizes the current planning status of municipalities and regions:

Charlottetown: Master Plan & Bylaws
Summerside: Development Bylaws
Greater Charlottetown Environmental District: Official Plan and Regulations Review
Resort Municipality (Cavendish Region): Official Plan in progress
Alberton: Official Plan & Bylaws
Alexandra: Official Plan & Bylaws Review
Offshore Islands: Planning Policy & Regulations
Borden: Official Plan in progress
Brackley: Official Plan & Bylaws
Brudenell: Official Plan & Bylaws
Bunbury: Official Plan & Bylaws
Cornwall: Official Plan & Bylaws
Cross Roads: Official Plan & Bylaws Review
East Royalty: Official Plan & Bylaws
Eastern Kings: Official Plan & Bylaws
Eliot River: Official Plan & Bylaws
Georgetown: Plan & Development Bylaws
Hillsborough Park: Official Plan & Bylaws
Hunter River: Official Plan in progress
Kensington: Development Bylaws; Official Plan in progress
Keppoch-Kinlock: Official Plan & Bylaws Review
Kinkora: Official Plan & Bylaws
Linkletter: Official Plan & Bylaws
Lower Montague: Official Plan & Bylaws Review
Miltonvale Park: Official Plan & Bylaws Review
Miscouche: Official Plan & Bylaws
Montague: Development Bylaws
New Haven-Riverdale: Official Plan & Bylaws
North River: Official Plan & Bylaws
North Shore: Official Plan in progress
O'Leary: Official Plan & Bylaws
Parkdale: Official Plan & Bylaws Review
St. Eleanors: Official Plan & Bylaws
Sherbrooke: Official Plan & Bylaws
Sherwood: Official Plan & Bylaws Review
Souris: Development Bylaws; Official Plan in progress
Souris West: Special Planning Regulations in progress
Southport: Official Plan & Bylaws
Tignish: Official Plan & Bylaws Review
Union Road: Official Plan & Bylaws
Warren Grove: Official Plan & Bylaws
Wellington: Official Plan & Bylaws
West Royalty: Official Plan & Bylaws Review
Wilmot: Official Plan & Bylaws Review
Winsloe : Official Plan & Bylaws
Winsloe South: Official Plan & Bylaws

Building and Development Services

Staff of this section provided regular technical, advisory and inspection services through five regional services centers and the Charlottetown office. Staff meetings and training sessions were held as needed to ensure continuity in administration of programs. Computerization of all building and subdivision records commenced in the Charlottetown office, in a manner similar to that already in place in the Fire Marshall's Office.

The number of permits issued this year is comparable to the 1989 season. The demand on the Department's services continues to place some strain on personnel, especially at the height of the building season.

Subdivision Development Office

In the 1990-91 fiscal year, a total of 437 subdivision applications were received and filed. Final approval was granted for 68 of these, containing a total of 251 lots. A total of $6425.00 in subdivision approval fees was collected. The following table shows the use of lots created by the 68 approvals:

Single family dwelling (including mobile homes)	150
Summer cottage	79
Commercial	3
Miscellaneous	19
Total	251

Of the total received, 169 subdivisions were filed for record purposes, representing mainly single family dwelling or mobile home lots from previously unsubdivided properties, as well as some subdivisions from communities that handle their own approvals directly. Applications were denied in 16 cases and 3 were cancelled by the applicants. Two denials were appealed to the Land Use Commission, which ruled in favour of the Department in both cases.

Another 181 applications were approved in principle or held pending for specific reasons. Four were affected by a departmental policy whereby new subdivisions of more than five lots are deferred pending action on recommendations of the report of the Royal Commission on the Land.

On March 21 1991, a province wide coastal protection area moratorium was introduced on cottage and residential subdivision, within 500 meters of the shoreline. It is intended to last for 18 months, although it may be lifted earlier if new policies can be prepared and implemented. The moratorium also applies a building freeze on existing cottage subdivisions containing more than ten lots if no building had taken place prior to March 21, 1991, or the developer has not satisfied the terms of a development agreement.

Municipalities continued to use staff technical advice and assistance in implementing their own official plans and bylaws.

Building and Development Office

The Property Development Officers continued to administer the *Planning Act Regulations* as they apply to building and the development of individual parcels of land. Other authorities were consulted as required in the development process. Officers also provided administrative support and inspection services to some some small municipalities with limited ability to handle the complexities of official plans and bylaws.

The office administers the "Environmental Protection Act Sewage Disposal Regulations". This service extended to helping property owners resolve problems with malfunctioning sewage disposal systems in municipalities and rural areas where there are no municipal sewage systems. Approximately 5000 inspections were carried out; 1058 sewage system permits and 1309 building permits were processed.

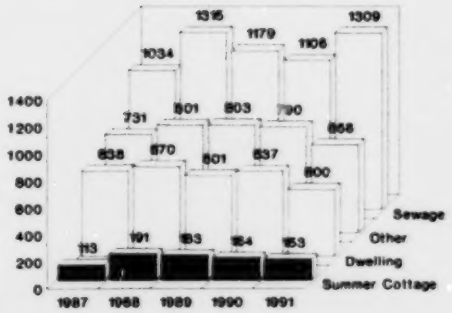
The following is a breakdown of fees collected:

Building permits	$22,925.00
Sewage disposal permits	$10,555.00
Total	$33,480.00

The following graphs illustrate the types of permits issued and the inspections carried out during the past 5 years. (note: 1991 report based on fiscal year)

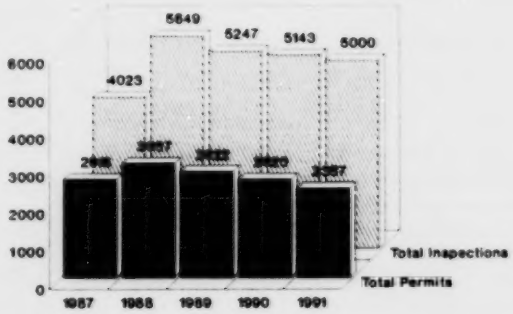
TYPE OF PERMITS

1987 - 1991



TOTAL PERMITS AND INSPECTIONS

1987 - 1991



Plumbing Office

The plumbing inspection team performed more than 2800 inspections from five regional offices. Following is a comparison of plumbing inspections and fees collected over a three-year period:

	1989	1990	1991
Permits issued	975	849	780
Fees collected	$54,982	$52,498	$45,602

Fire Marshall's Office

Mr. C. Ronald Kennedy retired from the position of Fire Marshall this year after a long career of dedicated service to the residents of this province. The Provincial Fire Inspector acted in this position for an interim period until the appointment of the new Fire Marshall.

The office continues to support and enforce the policies which the retired Fire Marshall had put in place. This involved a very active program of fire prevention and fire investigation practices.

The new Fire Fighters Association Training Centre at Miltonvale Park has been well utilized to provide fire fighter training at both level one and level two.

The Department committed support to the P.E.I. Firefighters Association to host the 1991 Maritime Fire Chiefs Association annual meeting. Staff of the Fire Marshall's office gave active support and supervision to fire safety efforts during the Canada Winter Games events in the province.

Following is a summary of activities in the 1990-91 year with a comparison of the two previous years:

	1989	1990	1991
Building inspections	1600	900	875
Fire investigations	140	130	120
Building plans reviewed	300	250	270
Number of fires of incendiary nature (excluding vehicles)	52	50	48
Total number of deaths	6	9	7
Total number of fires recorded	1290	1100	964
Total number of fires over $100,000.	4	8	8
Total number of fires over $1,000,000.	1	0	0
Total property loss	$5,394,766	$5,000,000	$4,649,048

Island Information Service

Island Information Service answers mail and telephone inquiries, and responds to visitor requests about government and the Island in general. It distributes information for government departments, agencies, corporations, and commissions regarding programs, services, and other activities of interest to the public. Information is sent out in many forms, including news releases, photo cutlines, and publications.

IIS supplies a newswire service to the following P.E.I. news outlets: ATV, CBC, CFCY, CHTN, CJRW, Guardian-Patriot and Journal-Pioneer. Government news releases are distributed through this service. Information is also mailed to other media and interested parties on a daily or weekly basis. Eight hundred fifty one releases were distributed during the 1990-91 fiscal year.

Central fax and telex units for government are located in IIS. During the 1990-91 fiscal year 27,404 fax (116,092 pages of material) and 218 telex transmissions were made.

At its Jones Building location, IIS stocked all the Province's Acts and Regulations for supply to departments and agencies, and for sale to the general public. Revenue from sales of publications, Acts and Regulations totaled $8,324.46 during the fiscal year.

IIS published and distributed publications including the Government Services Directory, the Employee Telephone Directory, the Organizations, Clubs, and Associations booklet, the Quick Reference Guide, and Notes on P.E.I.. Publications from government departments and agencies are also distributed through I.I.S.. Updates were provided for Prince Edward Island entries in a variety of established encyclopedias, almanacs, yearbooks, and directories.

An Island Inquiries service was also provided. It consisted of a bilingual telephone information service dealing with programs and services offered by Federal and Provincial governments. Island Inquiries is supported by a Federal/Provincial agreement through Supply and Services Canada, and during the fiscal year it logged a total of 3,504 calls pertaining to Federal and Provincial matters.

Regional Services Centres

West Prince Regional Services Centre

An extension was added to the Centre during the year providing additional offices and storage space. Fifteen full time and nineteen part time Provincial and Federal Government Departments/Agencies delivered services and programs to residents of West Prince by a staff complement of 104. New services added to the centre this year include a fulltime environmental officer and a part time health inspector.

The central typing pool provided secretarial support to six user Departments as well as Community and Cultural Affairs Staff.

Centre meeting rooms facilitated 518 community and staff meetings. Audio visual loans totaled 152.

The Administrator and Secretarial Staff assisted 3065 clients and handled 9128 telephone calls. Inquiries varied from assistance in completing forms, Registering a Business, requests for Water Samples, issuance of Marriage License, sale of Lottery Licenses, Firearm Safety and Fur Export Permits. As well information was provided concerning services and programs not available locally. The centre handled approximatly 114,000 telephone calls and almost 19,000 visits this year.

West Prince Community Advisory Board

The advisory board was involved in a wide variety of activities throughout the year.

Included among these were;

- Sponsorship of a seminar entitled "Developing Together" which brought the five Economic Development Groups and Municipalities together for a brainstorming session to determine collectively how future development should occur in West Prince.
- Co-hosting with Evangeline Advisory Board, an Environmental Conference.
- Sponsored a Community Award Program which focused on achievements of Youth Organizations and awarded a prize of $500.
- Co-sponsored with other Advisory Boards across the Island a two day seminar which focused on the Rural Development Strategy.
- Sponsored Job Entry for 26 Youth (16 - 24 years of age)

A major accomplishment was the production of a West Prince video.

During the year Board members toured the P.E.I. Food Technology Centre, Choice Inc., Atlantic Aqua Mussel Plant and Orwell Historic Village. The Board also lobbied both levels of Government on a number of issues such as staff cuts at Holland College, representation on Family Violence Committee, a vacant Agricultural position and electrical rate increases.

East Prince Regional Services Centre

The East Prince Regional Services Centre provided office accommodations and support services to thirty one full time and sixteen part time positions this year.

Centre facilities have accommodated 1082 meetings during the past year. Approximately 15,100 visits and 57,000 telephone calls were received by centre staff.

Some highlights for the centre this year included; The relocation of the Provincial Allied Youth headquarters to the centre from its former office in Charlottetown. The accommodation of the Revenue Canada Income Tax Assistance program which received 692 visits and 1,118 calls.

East Prince Community Advisory Board

The East Prince Community Advisory Board was formed in May of 1990. The Board consists of nine members representing nine rural zones extending from Breadalbane/Stanley Bridge in the East to the Northam Road in the West.

The Advisory board was involved in a variety of activities during the year. A bi-monthly newsletter the "East Prince Exchange" was launched. This will provide a medium for organizations in East Prince to exchange information.

Several activities concerning the environment were carried out. These included hosting a regional environmental conference "It's in our hands", sponsorship of the Bedeque Bay Initiative under the Environment Canada Atlantic Costal Action Plan and coordinating an environmental poster contest for students at the grade IV level in unit two schools. In addition the Board sponsored a job development project - meat cutters program, coordinated a one day seminar on "information on Government Services" and coordinated a series of "Youth at Risk" meetings in conjunction with the government reform initiative on Youth.

Evangeline Regional Services Centre

The Evangeline Regional Services Centre continues to operate out of the new "Centre d'affaires communautaire" (Community Business Centre), owned by the Baie Acadienne Industrial Commission in Wellington. The centre has 12 full-time staff from various provincial government departments. It receives part-time visits from 6 other provincial and federal government departments.

The Evangeline Regional Services Centre also has a satellite office in the Tignish area where a full-time bilingual information secretary provides information on various government programs to the residents of the Tignish and surrounding areas. Part time services from two other government departments as well as regular visits by the local member of the Legislative Assembly are coordinated through this office.

Community Development Initiatives

In addition to taking care of the on-going administration of the Evangeline Regional Services Centre, staff provided resource support services to various community groups and associations in the area. Support services were offered to: the Community Care Facility project; the Cable Cooperative expansion project; the Community Health Care Clinic; the Miscouche Bog development project; and the local Cooperative Council. Staff was also responsible for the delivery of Department of Industry programs to small business clients of the Evangeline area.

The Administrator served as executive secretary to the newly formed Evangeline Regional Services Centre's coordinating team, under the Rural Development Strategy.

Evangeline Community Advisory Board

The Community Advisory Board was active in their mandate of developing community leadership and addressing community needs.

Major issues addressed were:

- The development of a major community consultation process with local community groups and community leaders to begin identifying sectorial development priorities for the establishment of a "Community Management Plan" for the Evangeline area.

- The development of a promotional community handbook high lighting all major services in the Evangeline area. This handbook will be used to attract potential francophone residents to the Evangeline area with the establishment of the G.S.T. Centre in Summerside and the establishment of national and international firms in the Slemon Park area.

The Board hosted Small Business Week activities, and held a series of community breakfast meetings with a variety of discussion topics presented. The Board also participated in a provincial conference for all Community Advisory Boards.

A series of meetings was coordinated with representatives of the provincial Department of Health and Social Services and with Health and Welfare Canada in order to acquire part-time services from these departments from within the Centre. These negotiations were successful.

The Board continues to support the Tignish and Area Government Services Office Advisory Committee in the efforts to promote similar developmental initiatives in their area.

Statistics for Evangeline Regional Services Centre

Incoming Calls		Visits	
French	English	French	English
5,830	3,589	2,541	649

Statistics for the Tignish and Area Government Services Office

Incoming Calls		Visits	
French	English	French	English
464	2,250	391	2,177

Eastern Kings Regional Services Centre

The construction of a new Regional Services Centre was approved in 1990. The new facility opened in March, 1991. It houses 59 full and part-time staff, representing Provincial and Federal departments and agencies.

The Centre added new services in 1990, including,

1) Community Development Co-ordinator
2) Handcraft Development Officer
3) Cultural Development Officer.

The Eastern Kings Regional Services Centre received approximately 31,000 visitors and 69,000 phone calls during the period of this report and provided a wide range of services related to Firearms Safety Permits, Fur Export Permits, Derelict Car Program, Water Testing, Migratory Bird Licenses, etc.

The Boardroom was used for over 400 community and government meetings and audio visual equipment was loaned out a total of 109 times.

Eastern Kings Community Advisory Board

The Eastern Kings Community Advisory Board has consistently promoted a new one-stop Regional Services Centre and were pleased to see the new building open in March, 1991.

Community Awareness Week was recognized by hosting a reception for community leaders, thus increasing the networking between groups.

The Board participated in a Provincial Community Advisory Board Conference, largely devoted to the Rural Development Strategy.

The board, fostered rural community development in the area by actively conducting a networking operation among community organizations. A very successful "Rails to Trails Now!" Conference was conducted.

The Board presented five community achiever awards to individuals and a group who have added to the betterment of the community in a substantial manner. The five recipients for 1990 were: Dr. Gus MacDonald, Morell Legion, Cyrus Ching, Dr. Roderick MacDonald and Adele Townshend.

The Board completed and distributed a Regional Services Directory which was delivered to each household in the Regional Services Centre district, thus increasing the awareness of Government and other services available in the area.

The first edition of *Network* was published in March, 1991. This is a newsletter intended to increase awareness and interchange of ideas among community organizations.

Funding was provided for individuals to participate in leadership training programs, and a major initiative during the year involved an assessment of demographic and economic data on Eastern Kings, with the objective of addressing literacy and adult education requirements in the area.

Southern Kings & Queens Regional Services Centre

The Regional Services Centre in Montague serves as a central location for the delivery of Government Services to the approximately 15,000 residents in Southern Kings & and Southeast Queens Counties. In excess of 100,000 phone calls and 40,000 client visits are responded to by staff each year.

Board Room facilities are available to the public, and over 260 meetings were held in the centre this year. Audio Visual and Red Cross equipment is kept at the centre and is available upon request.

A Team was formed, consisting of representatives

from the various Departments in the centre to respond in a co-ordinated manner to issues brought forward by community groups.

Southern Kings & Queens Community Advisory Board

The Board delivered two programs within the Region at a total cost of $181,236.00. These employed 17 people for a total of 448 weeks. Under the Seniors Home Repair Program repairs were made to the homes of Senior citizens in the area. Under the Unsightly Structures Program buildings which had become unsafe or unsightly were removed at no cost to the owners. Donations of recycled material from the Unsightly Structures Program were made to the Cardigan Village Commission and to the Belfast Community Development Corporation for use in Community Projects.

The Board assisted Government in conducting information gathering sessions in the region which impacted on the development of the Rural Development Strategy.

A submission was made to the Public Utilities Commission regarding the inequity of power rates on the Island.

The Board organized an Environmental conference which focused upon understanding the problems associated with landfill sites in the area.

An Incorporation Guide was circulated to help community groups to incorporate as Non Profit Organizations at little cost to themselves

A meeting was held with the Senior R.C.M.P. officer on Prince Edward Island and the Board presented its views on policing issues in the Region.

A Citizens Forum meeting was held with P.E.I. co-ordinator Holly Bridges.

A Time Management seminar for Community Volunteers was sponsored by the Board.

Table

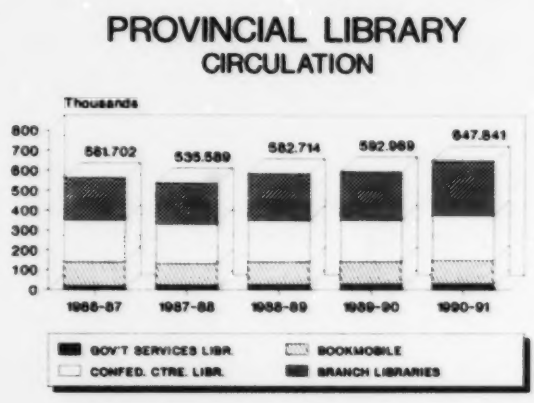
STATISTICAL SUMMARY
REGIONAL SERVICES CENTRES

	East Kings	South Kings & Queens	East Prince	West Prince	Evan
- Trapping Licenses		37		31	
- Firearm Safety Permits	45	24	125	37	16
- Fur Export Permits	1	49	30	13	2
- Night Hunting Licenses		11		4	3
- Board Room Meetings	345	264		518	491
- Electrical Applications		682	781	788	
- Building Mobile & Sewage		327	385	527	
- Audio Visual Loans	109	89		151	
- Plumbing Permits		141	155		
- Water Testing Applications	192	163		142	
- Lottery Licenses		34	32	15	11

PROVINCIAL LIBRARY

The Provincial Library is responsible for the operation of the public library system in Prince Edward Island. This service includes 22 branch libraries (20 in the Branch Libraries section and 2 in the French Languages Services section), the Confederation Centre Public Library, the Summerside Rotary Regional Library, the Government Services Library, the Bookmobile Service and Technical Services. The Provincial Library also provides a book ordering, cataloguing, and processing service to the 65 school libraries in the Province. The Provincial Library has 28 full-time staff and 35 part-time staff and a budget of about $1.6 million.

The Provincial Library had a highly successful year in 1990-91. Circulation increased over 9% to almost 648,000, its highest level ever. The following chart details circulation levels since 1986-87.



Total holdings in the Provincial Library Collection increased to 239,108 in 1990-91. The library's holdings had an additional 18,701 volumes added to the collection, the largest single increase in the library's history. The library weeded out 9,871 volumes.

Major Events of the Year

The microfiche catalogue, which has been under development for several years, was installed throughout the system. For the first time, patrons were able to visit any public library and obtain information on every book in the provincial collection. A substantial increase in circulation and in interlibrary loan requests has followed upon this achievement.

The Provincial Library continued planning for the proposed relocation of Headquarters to Morell. Work has begun on building design; the site selection process is underway and an analysis of staffing implications is ongoing.

Work has begun on a plan for the automation of the Provincial Library system. A consultant has been selected and it is expected that a report will be completed by September 1991.

The Provincial Library participated in Canadian Children's Book Week, the National Book Festival, and Library week to promote library usage. The library sponsored visiting authors, held special story hours, invited guest speakers, ran book draws and conducted a variety of other activities.

As part of a special project for the 1990 International Year of Literacy, core English language literacy materials were placed in five branch libraries.

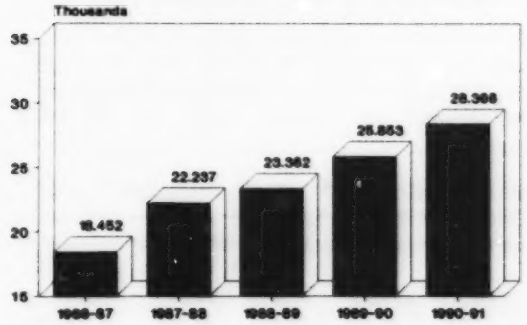
Several hundred children participated in the bilingual summer reading program, "Peer Amid Books/Fouiller Dans Les Livres". Canadian Children's author, Sheree Fitch, helped in publicizing the event and delighted capacity audiences in libraries across the province.

Government Services Library

The Government Services Library continues to provide full service to its many users. Although primarily used by provincial government employees, the library is also used by federal government employees, business people, post-secondary students, and the general public. The library's diverse resources are available to the public through both on-site use and through the system's interlibrary loan network.

Total circulation increased 9.7% over 1989-90. The most heavily used resources continued to be periodicals, and Statistics Canada publications. The following chart details circulation levels since 1986-87.

GOVERNMENT SERVICES LIBRARY
CIRCULATION FOR 1986-87 TO 1990-91



On-line searching is being offered on a limited basis. It is hoped that this service will be more publicized in the coming year, thus increasing its usage.

During the year, a special study was carried out to investigate the feasibility and the implications of amalgamating the Government Services Library with Island Information Service. The results of the study should be announced this coming year.

Bookmobiles

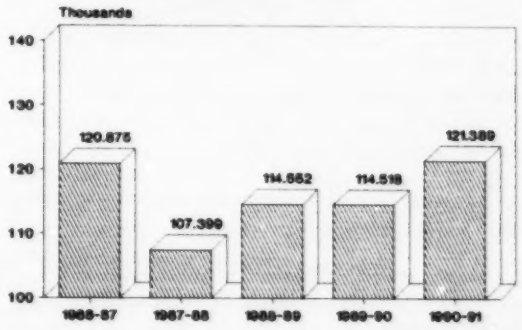
Bookmobiles travelled the Island throughout the year with a total of 147 different stops:

- 91 community stops, serving the general public;
- 27 senior citizens' facilities across the Island;
- 21 elementary schools;
- 6 day care centers and 4 kindergartens;
- 2 correctional facilities: Prince County Correctional Centre and Sleepy Hollow.

The bookmobiles were on a three-week schedule during the school year and on a two-week schedule during the summer. They were off the road for a total of four weeks: two weeks over Christmas, one week in September between the end of the summer schedule and the beginning of the fall and winter schedule, and one week during the Canada Winter Games.

Circulation improved by 6.0%, climbing over the 121,000 mark for the first time in four years. This improvement in circulation was achieved despite the time lost during the Winter Games. Favorable weather conditions and quality maintenance combined to keep the bookmobiles on the road and on schedule. The following chart details circulation since 1986-87.

BOOKMOBILE CIRCULATION
1986-87 TO 1990-91



During the year the bookmobile staff also assisted in providing books and materials for the Community School and Library Week Displays. The Children's Summer Reading Club was very popular over the summer with close to a hundred contracts being distributed.

During the school year, the bookmobiles delivered French books to four different schools each cycle. French immersion programs at Montague, Bloomfield, Tignish and Gulf Shore School received books to supplement their own materials.

The Children's Librarian carried out an ambitious and successful year of programming, with many author visits, storytimes and a variety of other activities. Special programs took place during Library Week in April, Literacy Day in September and Children's Book Week in November. Visiting authors included Marion Crook, Sheree Fitch, Rachna Gilmore, Deirdre Kessler, Martha Brooks and Kevin Major. The Summer Reading Program "Peer Amid Books" was very successful. Over 1,200 books were read, contributing to one of the goals of the program---to act as a reading bridge between school years. Additionally, 320 programs were delivered to 4,464 children in day cares and kindergartens as well as 70 programs to 1,123 children in schools. The Children's Librarian also taped two series of storytime programs for Channel 10 Cable TV.

Other services to the public included those to nursing and senior citizen homes, to the blind and visually impaired, special school tours and thematic exhibits as well as the daily directional, ready reference and in-depth reference services.

Staff participated in courses on computers and in particular in "First Choice" training. All staff attended a Time-Management Workshop in November 1990. As well during the year staff contributed to goal setting, performance appraisal and the reclassification review questionnaires.

French Services

French services are offered in seven locations. The largest collections are at Abrams Village and at the Carrefour Isle Saint Jean, the only libraries on the Island with a majority of french books in their collections. Smaller collections of french books are held at Summerside, Tignish, Wellington and the Confederation Centre. As well, there is a small collection of books housed at the Farmers Bank in South Rustico. These regions represent most of the Island's francophone population.

The major project during the year consisted of preparations for the opening of the new library in Charlottetown

Opening hours at Abrams Village were increased from nine hours to twenty one hours per week. These increased hours helped boost circulation to almost triple the previous year's level, from 818 to 2,349. A major review and inventory of the collection was also begun during the year, leading to the deletion of a number of old titles.

In March 1991, with the financial aid of the Conseil des Arts du Canada, author and veterinarian, Louise Beaudoin, gave readings at a number of french schools and libraries.

For National Book Week, a tour of the different schools was organized in cooperation with the "agents de sensibilisation scolaire de la SSTA" of the regions of Tignish, Charlottetown and Abrams Village-Summerside.

With the help of the C.A.R.E. committee, story hours were organized in Abrams Village for special occasions like Christmas and Halloween. Attendance at these activities ranged from 40 to 60 children. French story hours are presented every two weeks in Tignish on Saturdays. Additionally, the French Services Librarian provides guest readings and other activities.

A very active program of activities has been carried out in the Summerside area. Every Friday morning during the 1990-91 school year, the Summerside Public Library held a french story hour for first grade french immersion students at Greenfield. Stories were read by the french librarian and by students from grade 7, 8 or 9 french immersion classes. With the collaboration of the group "La Belle Alliance", the french librarian organized an open house at the Summerside library with a series of activities for both adults and children.

Services are also provided to francophone senior citizens in the Summersiside region. A list of french large print books is regularly provided to Summerside area manors and community care facilities. As well, the french librarian provides french readings to Acadian seniors in Summerside.

A five-minute radio spot was broadcast monthly on CBC french radio on the morning show "Bonjour Atlantique" by George Arsenault. Information was provided about new books at the libraries, different activities taking place and services available.

In 1990-91, about 4,450 new titles were distributed throughout the system. Abrams Village received about 2,600 of these while Confederation Centre Summerside, and Tignish received smaller amounts.

Separate counts of french circulation have been carried out at Abrams Village for several years, and more recently at the Confederation Centre.

Abrams Village:	1986-87	704
	1987-88	494
	1988-89	662
	1989-90	818
	1990-91	2349
Confederation Centre:	1990-91	2360

The great demand for large print materials led to an extension of the space on the bookmobile for this collection. Two and a half times as many large print

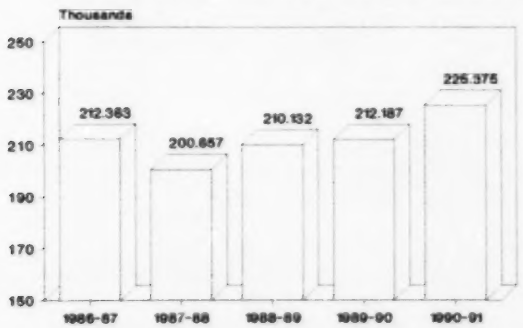
books are now carried on each bus, allowing a much more varied collection for the large print readers who make up a large and growing proportion of our clientele.

Confederation Centre Public Library

During the year, the Confederation Centre provided a wide range of services to its patrons in the Charlottetown region: general interest fiction and non-fiction reading, multilingual and French collections, sound recordings, talking books, large print books, and the special P.E.I. collection plus the non-circulating reference, periodical, microform and vertical file collections. As well, the library served patrons throughout P.E.I. through the interlibrary loan network.

Total circulation in 1990-91 was 225,375, a 6.2% increase over the previous fiscal year and an average of 769 per day. This is the highest count since the library opened in the Confederation Centre of the Arts complex in 1965. The Children's Library accounted for 28% of total circulation. The total patron count rose to 141,448, a 1.25% increase over the previous year and an average of 483 per day. Requests increased by 11.5%. The following chart details circulation since 1986-87.

CONFEDERATION CENTRE LIBRARY CIRCULATION FOR 1986-87 TO 1990-91



Planning began for the introduction of a compact disc collection in the 1991-92 fiscal year. Initial work involved formulating procedures and making the initial selection of titles.

A variety of programs took place during the year, some unique to the Confederation Centre Public Library, others in conjunction with system-wide events. Activities in the adult section included an author reading by Joan Clark followed by a reception during Library Week, April 1990; a reception in June 1990 to celebrate the library's 25th anniversary in the Centre; opening of the Literacy collection in September 1990 in celebration of International Literacy Year; and, a Fall Fair at the end of September 1990 as a general promotion of the Centre's public library services.

Summerside Public Library

In preparation for the expansion of library facilities and services, the Summerside Library was set up as a separate unit this year.

Mrs. Debbie Stewart, Irene Grobowsky and Anne MacLellan all resigned from the library during the year. In September a retirement reception was held to celebrate Mrs. MacLellan's twenty five years of service to Summerside residents. Norma Collier, M.L.I.S., was hired as the first professional librarian on staff at the Summerside Library.

In December 1990, along with the Executive of the Friends of the Library, the Librarian addressed the Finance Committee for the Town of Summerside regarding the need for a new library facility. The friends are reviving the campaign for a new building which was stalled two years ago by the announcement of the closure of C.F.B. Summerside.

During the year, the microfiche catalog was introduced and a microcomputer was installed at the library. Patrons appreciated the greater access to system materials provided by automation. A depository of videos from the Media Centre in Charlottetown was initiated, and continues to work as a supplement to Summerside's small video collection. This collection is growing in popularity.

Summerside Library had a very successful summer children's program in 1990, with average attendance of 50 children at weekly story and craft activities. Two students were hired to conduct this program, one sponsored by Jobs for Youth, Dept. of Industry, and the other by a S.E.E.D. grant from C.E.I.C.

As part of the celebrations for the International Year of Literacy, the Summerside Library organized a publicity event at the Waterfront Mall on September 8. Various community groups and prominent citizens participated. Representatives from Canada Post were on hand to unveil the Canadian Literacy Stamp.

Martha Brooks visited the Library during Canadian Children's Book Week. Other author visits occurred during Canada Winter Games Week with Peter Cumming, Deirdre Kessler, and Camilla Gryski. French author, Louise Beaudin visited in March.

Weekly story times in English and French were offered through the year. The local day care centres and kindergarten classes participated in many of these sessions.

The librarian applied for and received the following grants:

- $500, Peace & Security Book Shelf grant from Canadian International Development Association;

- $1000, Collections grant from Federation of Canadian University Women;
- $1245, S.E.E.D. Grant for summer student employment.

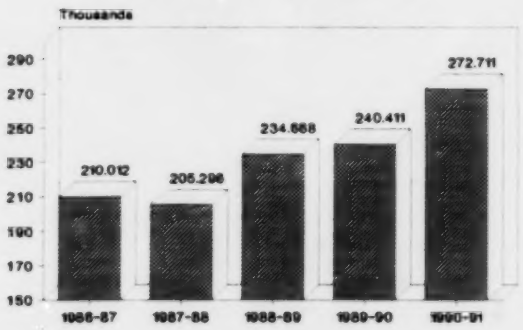
Library circulation increased 3.5% to over 64,000 in 1990-91. Summerside circulation statistics are included in the branch library statistic which follow in the next section.

Branch Libraries

The 22 branch libraries throughout the province continue to play a vital role in their communities by providing increasingly sophisticated and varied services. Islanders are provided with books in their native tongue through a multilingual service, large print books, videos from Media Centre deposits, magazines, children's story books and books for school assignments, reference materials, summer reading programs for children, author readings and other special programs.

This year, requests for information and specific titles in the branches almost doubled, going from approximately 6,000 in 1989-90 to over 11,000. Circulation in the branch libraries also increased significantly, going from 240,411 in 1989-90 to 272,711, for a 13.4% increase. The following chart details circulation since 1986-87.

BRANCH LIBRARY CIRCULATION 1986-87 TO 1990-91



As part of a special project for the 1990 International Year of Literacy, core English language literacy materials were placed in five branch libraries.

Throughout the year, Branch Libraries participated in national and province-wide promotional activities. Two hundred and eighty-eight children completed the bilingual summer reading program, "Peer Amid Books/Fouiller Dans Les Livres". Canadian Children's author, Sheree Fitch, delighted capacity audiences in Borden and Breadalbane Libraries in July.

Six branches (Alberton, Summerside, O'Leary, Georgetown, Tignish, and Souris) sponsored summer students through the Department of Industry or the Federal SEED program. These students organized many activities for children and other target groups in the communities allowing for a considerable improvement in service and at the same time providing the students with valuable job experience.

During Canadian Children's Book Week in November, author Martha Brooks from Winnipeg, held author readings in Summerside, Montague, and Mt. Stewart Branches. Several branches also had special activities for daycares, kindergarten, and school children to celebrate this special week of promoting Canadian authors and reading.

As part of the Arts Festival for the Canada Winter Games authors Peter Cumming, Deirdre Kessler, Camilla Gryski, Kevin Major gave six readings at Borden, Summerside, Alberton, Tyne Valley, and Georgetown branch libraries with approximately 100 children taking advantage of this special part of the Winter Games.

Library Week and National Book Festival were combined again this year on Prince Edward Island and all branch staff participated by hosting special programs, author readings, and book displays. The public attended interesting and informative talks and demonstrations and had the opportunity to meet with authors Phoebe Gilman, Monica Hughes, Deirdre Kessler, Frank Ledwell, and David Weale who toured the Island giving readings in ten different branches.

Breadalbane Library had an official ceremony kicking off Library Week and celebrating the installation of electricity in the branch.

New branch staff were hired in several branches including Crapaud, St.Peter's, and Summerside. Plans were made to move the Mt. Stewart branch to the new Town Hall on completion of the building in the summer of 1991. The provincial library was able to contribute to that project by providing the new shelving. Discussions continued on the possible relocation of the Summerside Library to the old CN station and its designation as a regional centre for the western region of the province. The Friends of the Summerside Library and the Summerside Rotary Club indicated great interest in raising funds for renovations. The evaluation of services and discussion of probable changes in procedures when Headquarters moves to Morell were ongoing throughout the year.

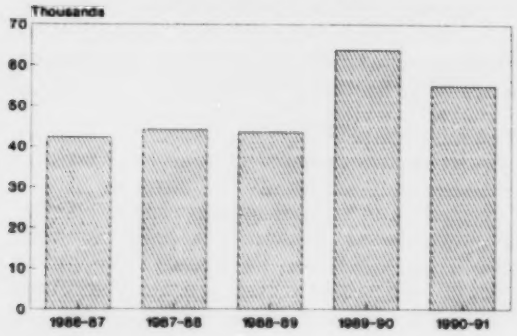
Rural library patrons' information needs continue to be met by use of the Interlibrary Loan Service which operates in conjunction with other libraries across Canada.

Technical Services

Technical Services catalogues, orders and processes print and non-print materials for the 25 public libraries and the 65 school libraries in the province. Volume purchasing by the Provincial Library enables all of the libraries to get discounts of up to 40% from book publishers.

The processing centre handled 54,954 items, the second highest total in the history of the unit. School libraries accounted for 58% of the activity and public libraries accounted for 42%. The following chart details the items processed since 1986-87.

TECHNICAL SERVICES 1986-87 TO 1990-91
TOTAL ITEMS PROCESSED



Major purchase orders were initiated under the School Capital Grants Program for the Gulf Shore School, Parkside Elementary, and Queen Charlotte Junior High School.

As a result of the purchase of books for the new French school/public library in Charlottetown, 17.2% of new titles catalogued were French books, up from 5.2% last year.

The single most significant event for Technical Services this year was the introduction of the microfiche catalog. The project which was coordinated by this division, has been underway for several years and will have major impacts on the whole system. It has reduced the level of manual work and at the same time improved the level of service system-wide. There were several staff changes during the year including the Technical Services Librarian, Priscilla Ykelenstam, taking a one year secondment to Holland College.

SECRÉTARIAT DES AFFAIRES FRANCOPHONES

Afin d'aider le gouvernement provincial à mettre en oeuvre diverses mesures visant à augmenter sa capacité de fournir des services en français à la communauté francophone et de communiquer avec les résidents dans leur propre langue, le Secrétariat des affaires francophones a coordonné diverses ententes bilatérales signées par le gouvernement.

Le personnel du Secrétariat se compose d'une directrice, d'une secrétaire, d'un commis au soutien administratif, d'une traductrice à plein temps et d'une traductrice à temps partiel. Le bureau est situé au Centre de services régional Évangéline à Wellington (854-3131); toutefois, le commis au soutien administratif travaille au bureau du Conseil exécutif à Charlottetown (368-4509) où se rend également la directrice le mardi et le jeudi.

Au cours de la période du 1er avril 1990 au 31 mars 1991, le Secrétariat a répondu à 4 692 demandes de renseignements. La section de traduction a reçu 642 demandes de traduction pour un total de 2 137 pages (une moyenne de 200 mots par page).

En vertu de l'Entente-cadre Canada/Î.-P.-É. sur la promotion des langues officielles, les divers ministères provinciaux ont soumis des projets qui ont généré 1 630 125 $ en contributions fédérales et 627 250 $ en contributions provinciales pendant l'année financière 1990-1991. Grâce à ces fonds, la Province a pu poursuivre les activités suivantes : la construction d'un nouvel édifice pour le Musée acadien, la mise en place d'un comité consultatif pour le Bureau des services gouvernementaux de Tignish et des environs, le parrainage d'un cours en français pour des préposés aux soins en établissement, la tenue de sessions additionnelles de formation linguistique pour un nombre toujours croissant de fonctionnaires provinciaux, l'établissement de services bilingues dans les hôpitaux de la province, l'appui au Carrefour de l'Isle-Saint-Jean et au Centre des arts de la Confédération et l'embauche de plusieurs fonctionnaires bilingues.

Le personnel du Secrétariat s'occupe également de la coordination de l'Accord de coopération et d'échanges Québec/Î.-P.-É. Plusieurs projets ont été réalisés grâce à cette entente, soit le programme d'échange d'élèves du niveau secondaire où les participants sont allés étudier dans l'autre province, le voyage de sensibilisation au concept d'écomusée en Haute-Beauce, la tenue d'ateliers de conception et de préparation d'expositions patrimoniales, le projet d'éducation permettant à une personne de l'Île d'aller étudier en maîtrise au Québec, le stage de travail de treize semaines au Québec pour un membre de la fonction publique provinciale de l'Île et l'appui au Festival des arts 1990 permettant à deux troupes québécoises de participer au Festival. De plus, le Secrétariat coordonne les activités de l'Accord de coopération entre les Provinces maritimes. Cette entente vise à renforcer la coopération entre les trois provinces afin de faciliter le développement et la prestation de services en français, de favoriser l'échange d'information et de partager

des ressources dans des domaines tels que la formation, la traduction, la coopération internationale ou dans tout autre domaine jugé approprié. Les dossiers qui ont retenu l'attention du comité au cours de l'année étaient le Centre acadien du tourisme, le Bureau de l'Acadie au Québec et les relations Acadie-Louisiane.

Le Secrétariat des affaires francophones a mis en oeuvre une stratégie de communication lui permettant d'informer le public sur les services bilingues qu'offre le gouvernement provincial par l'entremise d'articles de journaux, de trousses d'information, d'entrevues radiophoniques, etc. Le Secrétariat coordonne également les activités du Comité consultatif des communautés acadiennes, y compris la préparation et le suivi de réunions ainsi que la tenue de sessions de consultation avec le public. Dans le cadre de sa stratégie de communication, le Secrétariat entretient des liens avec les employés occupant des postes désignés bilingues. Au printemps 1990, ces employés ont participé à une pleine journée d'information. Le Secrétariat a aussi publié une trousse d'information sur les services bilingues au sein de la province et sur des sujets connexes ainsi qu'un dépliant sur le Secrétariat même.

Francophone Affairs Secretariat

In order to assist the Provincial Government implement various measures to increase its capacity to provide French services to the francophone community and to communicate with the residents in their language, the Francophone Affairs Secretariat staff coordinated various bilateral agreements signed by the government.

The Secretariat is staffed by a Director, a secretary, an administrative clerk, a full-time translator and a part-time translator. The Secretariat office is located in the Evangeline Regional Services Center in Wellington (854-3131); however, the Director works from the Executive Council Office in Charlottetown on Tuesdays and Thursdays (368-4509) and the administrative clerk works from that office on a daily basis.

During the period April 1, 1990 to March 31, 1991, the Secretariat staff answered a total of 4,692 inquiries. They also received 642 translation requests for a total of 2,137 pages (an average of 200 words a page) to be translated into French or English.

Under the Canada/P.E.I. General Agreement on the Promotion of Official Languages, projects submitted by various government departments generated a federal contribution of $1,630,125 and a provincial contribution of $627,250 for the fiscal year 1990/1991. These funds allowed the Province to carry out the following new projects: construction of a new building for the Acadian Museum, implementation of an advisory committee for the Tignish and Area Government Services Office, sponsoring of a French resident care worker course, organization of additional language training sessions for an ever increasing number of provincial civil servants, establishment of bilingual services in the province's hospitals, support to the *Carrefour de l'Isle-Saint-Jean* and the Confederation Center of the Arts, and the hiring of several bilingual civil servants.

The coordination of the Quebec/P.E.I. Co-operation Agreement constitutes another field of activity for the Secretariat staff. Several projects were carried out under this Agreement, namely a high school student exchange program where participants studied in the other province, an ecomuseum concept awareness trip to Haute-Beauce, heritage exhibition design and preparation workshops, a thirteen-week working period in Quebec for a P.E.I. civil servant, and support to the 1990 Festival of the Arts, allowing two Quebec groups to participate in the Festival.

The Francophone Affairs Secretariat also oversees activities carried out under the Maritime Provinces Co-operation Agreement. The purpose of this Agreement is to strengthen co-operation between the three provinces in order to facilitate the development and provision of French services, to promote information exchange and to share resources in areas such as training, translation and international co-operation or in any other sector deemed appropriate. The issues discussed by the committee during the year were the Acadian Tourism Center, the Acadian Bureau in Quebec as well as Acadia/Louisiana relations.

The Francophone Affairs Secretariat has implemented a Communications Strategy providing information to the public on bilingual services offered by the provincial government, by means of newspaper articles, information kits, radio interviews, etc. It also coordinates activities of the Acadian Communities Advisory Committee, including the preparation of meetings and follow-up activities as well as consultation sessions with the public. Another aspect of the Communications Strategy is maintaining contact with employees in designated bilingual positions. A full-day information session was held with these employees in the Spring of 1990. The Francophone Affairs Secretariat also created an information kit on matters pertaining to bilingual services within the Province and a brochure on the Secretariat itself.

ADMINISTRATION DIVISION

The Administration Division is responsible for the financial and personnel services of the Department. This includes the preparation of the annual budget, budget control, departmental accounting, purchasing and inventory control. The Division also provides management information services to ensure that operations are carried out efficiently.

The Division underwent administrative changes during the fiscal year with the appointment of a full time Director of Administration, Personnel Officer and an Administrative Officer. These functions were previously shared with the Department of the Environment pending the completion of reorganizing the Departments of Community and Cultural Affairs and the Department of the Environment.

COMMUNITY AND CULTURAL AFFAIRS
FINANCIAL STATEMENT
FISCAL YEAR 1990-91

DIVISION	EXPENDITURES	REVENUES
Administration	780,400	300
Community Services	5,693,200	127,000
Heritage Resources	2,794,500	473,300
Youth, Fitness Recreation	1,410,700	23,400
Rural Development	1,542,900	145,100
French Secretariat	224,900	153,400
Regional Services Centres	966,500	118,800
Provincial Library	1,632,500	36,600
	15,045,600	1,077,900